

CONTRACT APPROVAL FORM

2012 OCT 24 PM 2: 33

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1910

CONTRACTOR INFORMATION

Name: Episcopal Children's Services, Inc.

Address: 8443 Baymeadows Road, Suite 1 Jacksonville FL 32256
City State Zip

Contractor's Administrator Name: Connie Stophel Title: Chief Executive Officer

Tel#: 904-726-1500 Fax: 904-726-1520 Email: _____

CONTRACT INFORMATION

Contract Name: Funding Agreement for FY12/13 Contract Value: \$12,150.00

Brief Description: funding allocation for Fiscal Year 2012-2013 for Episcopal Children's Services

Contract Dates : From: 10/1/12 to 9/30/13 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other N/A

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|-----------------|-----------------------|
| 1. | _____ | _____ | 01692564-582005 ✓ |
| | Department Head Signature | Date | Funding Source/Acct # |
| 2. | <u>Charlotte Young</u> | <u>10-31-12</u> | |
| | Contract Management | Date | |
| 3. | <u>[Signature]</u> | <u>11-6-12</u> | |
| | Office of Management & Budget | Date | |
| 4. | <u>[Signature]</u> | <u>11-1-12</u> | |
| | County Attorney (approved as to form only) | Date | |

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

[Signature] 11/7/12
 Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

12 NOV - 1 PM 1:55

FUNDING AGREEMENT FOR FISCAL YEAR 2012/2013 FOR EPISCOPAL CHILDREN'S SERVICES, INC.

This agreement entered into this 7th day of November, 2012, by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as COUNTY, and the **EPISCOPAL CHILDREN'S SERVICES, INC.**, 8443 Baymeadows Road, Suite 1, Jacksonville, FL 32256, hereinafter referred to as AGENCY.

WHEREAS, it is in the best interest of the citizens of Nassau County that the EPISCOPAL CHILDREN'S SERVICES program continue, and

WHEREAS, the AGENCY provides quality child care to Nassau County's low income children and parents.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. For the sum of \$12,150.00, which shall be paid in quarterly installments, during the months of November, February, May and August, the AGENCY does hereby agree to perform services that will benefit the residents of Nassau County. Appropriations necessary for the funding of this Agreement beyond 2013 shall be subject to the budget and appropriation by the Board of County Commissioners during the regular budget process. Said services to include but not be limited to the following:

- a. Continuing the present level of services

provided for the economically deprived children and parents of Nassau County, Florida.

2. Episcopal Children's Services shall submit simultaneously to the County Manager and the Clerk an annual accounting acceptable to the Clerk on or before May 1st of each fiscal year in which Episcopal Children's Services received funding from the County. Additionally, Episcopal Children's Services shall make its books available for inspection by a designee of the County upon reasonable notice. Failure of Episcopal Children's Services to provide the annual accounting record by the time specified shall result in the revocation of granting of further funds and reimbursement of funds distributed during the year for which no report was submitted.
3. All facilities, programs and services should be compliant with the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA). Failure to provide facilities, programs, or services that are compliant with both the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA) shall be considered a breach of the contract.
4. The term of this agreement shall commence October 1, 2012 and terminate September 30, 2013.
5. This Agreement shall be amended in writing from time to time by mutual consent of parties.



IN WITNESS WHEREOF, the effective date of this Agreement shall be the date of its being signed by the Designee of the Board of County Commissioners of Nassau County, Florida, this 7th day of November, 2012.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**



TED SELBY, COUNTY MANAGER
ITS: DESIGNEE

[SIGNATURES CONTINUE ON NEXT PAGE]



EPISCOPAL CHILDREN'S SERVICES

Connie Stophel
CONNIE STOPHEL
ITS: CHIEF EXECUTIVE OFFICER

STATE OF Florida
COUNTY OF Duval

Before me personally appeared, Connie Stophel,
who is personally known or produced _____
as identification, known to be the person described in and
who executed the foregoing instrument, and acknowledged to
and before me that he/she executed said instrument for the
purposes therein expressed.

WITNESS my hand and official seal, this 23rd day of
October, 2012.

Christy Hall
Notary Signature

Notary-Public-State of Florida at large
My Commission expires:

CHRISTY HALL
Notary Public, State of Florida
My Comm. Expires Oct. 1, 2014
Commission No. EE 9726

TH